

REGIONAL ARTIST PROJECT GRANT GUIDELINES 2016-2017

APPLICATION DEADLINE

Applications and support materials must be received via email to dsilver@intothearts.org by 5:00 p.m. on Friday, September 23, 2016. **Late applications will not be accepted.**

PURPOSE

The Regional Artist Project Grant provides financial support to committed, gifted individual artists and small, unincorporated groups of collaborating artists. The grant is awarded to projects that promise to advance the career of the artist or groups of artists in the following disciplines: Music Composition, Film/Video, Literature/Playwriting, Choreography/Dance, and Visual Art/Craft.

SPONSORSHIP & PARTNERS

The Arts Council of Winston-Salem and Forsyth County's Regional Artist Project Grant is supported by Duke Energy and the N.C. Arts Council, a division of the Department of Natural and Cultural Resources. The program is operated in partnership with Davie County Arts Council, Arts United for Davidson County, Foothills Arts Council, Stokes County Arts Council, Surry Arts Council and Yadkin Arts Council.

PROGRAM TIMELINE

Information Sessions: Highly suggested for all applicants. If you are not able to come to either information session, contact Dara Silver, Grant Program Manager, at 336-747-1426 or dsilver@intothearts.org to discuss your project.

Online Option - Tuesday, August 23 @ 12 -1 pm

Please check website for directions on how to log on or email dsilver@intothearts.org.

In-person Option- Tuesday, August 23 @ 6 -7 pm

Hanes Conference Room
Milton Rhodes Center for the Arts
251 N. Spruce Street
Winston-Salem, NC 27101

Application Deadline: Friday, September 23, 2016 by 5:00 pm

Review of Application: Early October

Board Final Approval: October 19, 2016 (tentative)

Award Notification: October 21, 2016 (tentative)

Project/funding Period: November 1, 2016 - September 30, 2017

Final Report: On or before September 30, 2017

WHO MAY APPLY

Eligible Applicants

- Individual artists and small, unincorporated groups of collaborating artists
- Either emerging or established artists over the age of 18
- Current residents of Davidson, Davie, Forsyth, Stokes, Surry, or Yadkin Counties who have resided there for a minimum of twelve months immediately preceding the submission deadline.

Ineligible Applicants

- Students currently enrolled in a degree or certificate program
- Past recipients who have received grants in the past three fiscal years (2013-2014, 2014-2015, 2015-2016)
- Past grant recipients who have not submitted a Final Report to the Arts Council of Winston-Salem and Forsyth County
- Full-time staff members of The Arts Council of Winston-Salem and Forsyth County or any of the partner arts councils

WHAT WE FUND

Eligible Projects

The Regional Artist Project Grant is designed to award projects that will advance the applicant's career in demonstrable ways. Typical grant awards may include funds for the following:

- Completion/Production of New Work- examples: the cost of purchasing materials to complete a new work or the cost of renting a facility for the presentation of new work
- Career Promotion- examples: demonstration CDs, portfolios, editorial assistance, websites
- Equipment- the cost of purchasing equipment to complete the proposed project
- Training- examples: advanced study, coaching, residencies, or workshops that will enhance the applicant's abilities
- Travel- examples: costs for transportation, lodging, and food associated with training, workshops, seminars, or research

Ineligible Projects

- Grants may not be used as scholarships to assist in obtaining academic or professional degrees.

REVIEW PROCESS

Application and work samples will be evaluated by a jury of arts professionals and Arts Council's Board members on the following criteria:

- Quality of the applicant's work
- Applicant's commitment to a professional artistic career
- The project's ability to advance the applicant's career in demonstrable ways
- Feasibility of the proposed project and realistic budget
- There is no awards quota per discipline category
- Funding recommendations will be presented to The Arts Council of Winston-Salem and Forsyth County's Board for approval

ADDITIONAL SUPPORT

- The Regional Artist Project Grant is highly competitive. The Arts Council is available to help applicants submit complete and competitive proposals. Applicants are strongly encouraged to review their application with the Grant Program Manager at dsilver@intothearts.org or (336) 747-1426.
- Information concerning last year's grant recipients and their projects may be found online at <http://www.intothearts.org/grant-recipients/>
- Information sessions are highly suggested for all applicants. If you are not able to come to either information session, contact the Grant Program Manager to discuss your project.

HOW TO APPLY

1. Download and review Regional Artist Project Grant FY17 Guidelines, Application, and Recommendation Form from www.intothearts.org
2. Complete application and select support material that relates to your proposed project.
3. Have 2 recommendation forms filled out and have recommenders email directly to dsilver@intothearts.org by 5pm on Friday, September 23 by 5pm.
4. Email application and support material to dsilver@intothearts.org by 5 pm on Friday, September 23. If you have problems with email or don't have access to a computer, contact the Grant Program Manager at (336) 747-1426 prior to the deadline date.
5. Applicants will be notified within 24 hours of the receipt of their application and support materials. If you do not receive email confirmation indicating that your application has been received, please call the Grant Program Manager at (336) 747-1426.

GRANTEE RESPONSIBILITIES & FUNDING

- Funds may be spent only on those activities specified in the grant application or approved in a project or budget revision. Individuals or groups must submit a written request to the Grants Program Manager at dsilver@intothearts.org.
- The panel may restrict funding for specific elements of the proposed project
- At the end of the grant period, the grantee must submit a final report describing the project, giving an accurate summary of how grant and funds were spent. Failure to submit a complete final report in a timely manner will disqualify applicants from future funding.
- It is the responsibility of the recipient to determine his or her state and federal income tax liability as it relates to the grant awards and to file appropriate tax forms.
- Grant funds that remain unspent at the end of the grant period must be refunded within thirty (30) days after the end of the grant period.
- Grant recipients must recognize The Arts Council in any publicity or written materials related to the project by use of credit line and/or logo
- Grants awards will be comprised of multiple payments.
- 10% of the grant will be held until final report is turned in and verified by Arts Council staff.
- Documentation of reservations are required before funding is released for travel based grants.